



Bridesdale Farm

BRIDESDALE FARM DESIGN YOUR OWN HOME LOT BUILDING PLAN SUBMISSION FORM

OWNERS DETAILS

NAME OF OWNER:	
ADDRESS:	
PHONE (DAY):	MOBILE:
EMAIL:	

LOCATION

STREET ADDRESS:	
LOT NUMBER:	CT NUMBER:

AGENTS DETAILS

NAME OF AGENT:	
COMPANY:	
ROLE (ARCHITECT/DESIGNER/OTHER):	
PHONE (BUSINESS):	MOBILE:
EMAIL:	

WHAT TO INCLUDE WITH THE BUILDING PLAN SUBMISSION

Your Building Plan Submission must be accompanied by the following:

- This completed application form
- Documentation, one set of plans to a scale of 1:1000, that include:
 - Building Plans (pref. 1:100 scale)
 - o Building plans, elevations showing roof slopes and building sections showing finished floor levels, finished ground levels and building heights from survey datum with existing levels and contours clearly marked
 - o Specifications and samples and colours of roof and exterior wall materials and of any special features
 - o Any rooftop equipment including antennae, satellite dishes, chimneys and exterior lighting
 - Landscape / Site Plan (pref. 1:100 scale)
 - o The length and bearing of all boundaries, existing and proposed ground levels
 - o Utilities locations – existing and proposed
 - o Drainage and location / size of soakage pits
 - o Garages and any other accessory buildings, fences and walls, driveways, decks, patios and courtyards
 - o Location, height and style of fences
 - o List of plants, including size, height at maturity and species
 - o Location of lawn area, trees, plants, ground cover areas and shrubs
- Any other information that you think may be necessary

DESIGN CONTROL GUIDELINE PROCESSING FEE DETAILS

- Processing Fee of \$500 + GST to be paid by bank transfer to Bridesdale Farm Developments Limited: To review and process the plan set with reference to the Bridesdale Farm Design Control Guidelines. This fee covers the issuance of a single Design Control Approval.

BRIDESDALE FARM CONSTRUCTION BOND DETAILS

Construction Bond of \$5,000

To provide for remedial or reinstatement works that may be needed as a result of the owner's construction activities on site (including the builder and any subcontractor working at the site or any adjacent area). The bond is payable to Bridesdale Farm Developments Limited (BFDL). The bond will be held by BFDL and will become repayable when:

- o the building work is fully complete as approved by BFDL;
- o BFDL has confirmed in writing that the owner has fully complied with the with the Design Control Approval; and
- o any damage to surrounding areas (public or private) that have occurred through building activities have been fully repaired or reinstated to the satisfaction of BFDL.

In the event that the owner has not complied with the Design Control Approval and/or there has been damage caused to surrounding areas, BFDL may utilise the bond in remedying such non-compliance or damage and any additional costs may also be recovered from the owner.

Account Number: 02-0108-0323602-000 (Bank of New Zealand)

Both Processing Fee & Construction Bond to be paid by bank transfer to Bridesdale Farm Developments Limited. Please help us to identify your payment by providing your name and the Lot number you are purchasing when making your payment.

ADDITIONAL POINTS

1. It is the owners responsibility to ensure the building design complies with the Design Control Guidelines, covenants on the Title, the Queenstown Lakes District Council Land Use Consent for their respective lot at Bridesdale Farm and the Queenstown Lakes District Council District Plan.
2. Information to be forwarded to: Bridesdale Farm Developments Limited
P.O. Box 105526
Auckland 1143
Attn: Bridesdale Farm Design Control
Or by email to admin@bridesdalefarm.co.nz

I/we confirm that the above information is correct and that I/we agree to pay any additional fees incurred as per the Design Control Guidelines.

OWNERS SIGNATURE

NAME

DATE

OWNERS SIGNATURE

NAME

DATE